

# City of Laingsburg Complaint Form

Use this form to report a concern to the municipality. Please provide as much detail as possible so staff can review the matter and route it to the appropriate department.

You may email the completed form to the City Clerk at [clerk@laingsburg.us](mailto:clerk@laingsburg.us), mail it to **114 N. Woodhull, P.O. Box 178, Laingsburg, MI 48848**, or drop it off at **City Hall** at the same address. Forms may also be placed in the drop box attached to the building.

## Contact Information

Full Name  
Street Address  
City  
State  
ZIP Code  
Phone Number  
Email Address

## Complaint Details

Type of Complaint

- Street / Roads
- Water / Sewer
- Property Maintenance
- Ordinance Violation
- Noise Complaint
- Animal Complaint
- Trash / Debris
- Park / Facility Issue
- Other

Location of Issue \_\_\_\_\_

Date Issue Occurred \_\_\_\_\_

Is this an ongoing issue?

- Yes
- No

Description of Complaint  
(Please describe the issue in detail.)

Attachments

(Upload photos or supporting documents, if available.)

### **Follow-Up**

May city staff contact you for additional information.

- Yes
- No

Preferred contact method

- Phone
- Email

### **Public Records Notice**

Please note that this form and any attachments submitted to the municipality may be considered public records and may be subject to disclosure under applicable public records laws. Do not include sensitive personal information that you do not want to become part of the public record.