



Discover ★ Enjoy ★ Celebrate!

P.O. Box 178 • 114 WOODHULL STREET • LAINGSBURG, MICHIGAN 48848-0178

PHONE (517) 651-5374 • FAX (517) 651-5604  
www.laingsburg.us

## Employee Emergency Information

### Personal Information

Full Name:

*Last*

*First*

*M.I.*

Address:

*Street Address*

*Apartment/Unit #*

*City*

*State*

*ZIP Code*

Home Phone:

Alternate Phone:

Email

SSN or Gov't ID:

Birth Date:

Date of Hire:

### Emergency Contact Information

Full Name:

*Last*

*First*

*M.I.*

Address:

*Street Address*

*Apartment/Unit #*

*City*

*State*

*ZIP Code*

Primary Phone:

Alternate Phone:

Relationship:

This information will be kept confidential and will only be used in an emergency situation. Please feel free to discuss any concerns with the Clerk.