



BOARD / COMMISSION DUTIES & ROLES

Please read below about the different roles and responsibilities of Laingsburg's Boards and Commissions. The application is attached [here](#) if you are interested in serving on a Board/Commission after learning more about their duties.

Zoning Board of Appeals

The purpose of the Zoning Board of Appeals is to hear appeals from the community about the City's Zoning Ordinance.

Roles/Responsibilities:

- Provide clarification and/or interpretation of the City's Zoning Ordinance to community members when a question arises.
- Grant variances, when appropriate and justified, to community members who are unable to comply with a section of the Zoning Ordinance.

Planning Commission

The purpose of the Planning Commission is to create, update and adopt working plans for the City of Laingsburg in order to provide goals and objectives for future development and activity in the City, along with reviewing and approving development plans from the public.

Roles/Responsibilities:

- Review and approval of site plans and special land uses.
- Ensure that new developments align with community goals and visions.
- Introduce Zoning Ordinances amendments/changes when needed.
- Help ensure that the City is in alignment with RRC Best Practices through the updating of City plans.

Board of Review

The purpose of the Board of Review is to hear appeals from the community about tax assessment outcomes.

Roles/Responsibilities:

- Review appeals about assessment and taxable values of community properties.
- Review poverty exemption and veteran exemption applications.
- Review clerical errors and mutual mistakes of fact.

Downtown Development Authority (DDA)

The purpose of the DDA is to encourage economic development and revitalization in Laingsburg's DDA district through the implementation of development plans and use of tax increment financing.

Roles/Responsibilities:

- Market and implement the Face Forward Facade and Match on Main grant programs.
- Create, update and implement the City's development plans.
- Authorize the acquisition and disposal of interests in real and personal property.
- Financial aid community programming and beautification projects.

Library Board

The purpose of the Library Board is to make decisions and create direction for the library in order to have a successful future.

Roles/Responsibilities:

- Create a vision for the library.
- Maintain the functionality and useability of the library building.
- Engage the community through programming and events at the library.