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P.O. Box 178 114 WOODHULL ST. LAINGSBURG, MICHIGAN 48848-0178

PHONE (517) 651-5374 FAX (517) 651-5604

DOWNTOWN DEVELOPMENT AUTHORITY
Laingsburg, MI 48848
Remote Meeting Minutes
September 28, 2020

The regular meeting of the Laingsburg Downtown Development Authority was called to order remotely, at 6:03 p.m. where each member was in a separate location due to the Governors Executive Order allowing remote meetings.

Present: Darr, Woods, Hunt, Shinsky, Brink, Culpepper and Ridsdale

Absent: Budnick & Kribs

Also Present: Paula Willoughby, Clerk/Treasurer, David Casler, DPW, Justin Sprague, CIB and Bob Ford, LAP

There was no public comment

Moved by Culpepper, supported by Shinsky to approve the minutes of the August 31, 2020 meeting. Roll call vote: Ayes: Darr, Woods, Hunt, Shinsky, Brink, Culpepper and Ridsdale. Nays: None. Absent: Budnick & Kribs. Motion carried.

Moved by Hunt, supported by Woods to approve the Treasurer's reports for August. Roll call vote: Ayes: Darr, Woods, Hunt, Shinsky, Brink, Culpepper and Ridsdale. Nays: None. Absent: Budnick & Kribs. Motion carried.

The updated Tax Increment Financing Plan (TIF) was presented to the board. Justin Sprague from CIB reviewed the latest version of the plan with the board and answered their questions. A few housekeeping items will be taken care of by CIB.

The following resolution, 2011, was moved by Culpepper and supported by Woods:

RESOLUTION NO. 2011
A RESOLUTION TO APPROVE AMENDING
THE DOWNTOWN DEVELOPMENT AUTHORITY (DDA) PLAN
by
THE CITY OF LAINGSBURG DDA BOARD OF DIRECTORS,
SHIAWASSEE COUNTY, MICHIGAN

WHEREAS, The State of Michigan Downtown Development Authority Act P.A. 57 of 2018 authorizes a city to establish a Downtown Development Authority when it is in the best interests of the public to halt property value deterioration and increase property tax valuation, where possible, in its business district; to eliminate the causes of that deterioration; to promote economic growth; and

WHEREAS, The Laingsburg DDA Board has discussed the need to amend the current DDA Plan, which includes both Development and Tax Increment Financing Plans, to provide resources necessary for development project funding; and

WHEREAS, Section 125.4203 of the act requires an ordinance be adopted by the Laingsburg City Council indicating the jurisdictional area meets certain legislative requirements and to set a date and time for a public hearing concerning amendment of the DDA Plan;

THEREFORE BE IT RESOLVED: by the City of Laingsburg DDA Board of Directors that:

1. The DDA Board finds there is a public need to amend the current DDA Plan to halt property value deterioration and increase property tax valuation, where possible, in its downtown business district; to eliminate the causes of that deterioration; and to promote economic growth;
2. That the proposed DDA Plan amendment will not change the boundaries of the DDA District, of which the primary roads in and around the district include Grand River Avenue, Shiawassee Street, Woodhull Road, McClintock Street and Lang Street;
3. That the amended plan incorporates a revised potential project list and tax capture schedule that better reflects the needs of the community and the development community; and
4. That the DDA Board of Directors approves the DDA Plan amendment and requests that the Laingsburg City Council call for a public hearing regarding the plan amendment and notify the taxing jurisdictions, providing an opportunity to meet with the City concerning the plan amendment.

Roll Call Vote:

Ayes: Darr, Woods, Hunt, Shinsky, Brink, Culpepper and Ridsdale

Nays: None

Absent: Budnick & Kribs

Resolution declared adopted.

Bob Ford provided an update on the construction of the amphitheater. The structure has been delivered and will be placed on site this week. We are expecting construction of the project to be wrapped up by the end of 2020.

Moved by Culpepper, supported by Ridsdale to authorize up to \$1,000.00 toward replacing or purchasing new items for the outdoor seating areas in the downtown district. Roll call vote: Ayes: Darr, Woods, Hunt, Shinsky, Brink, Culpepper and Ridsdale. Nays: None. Absent: Budnick & Kribs. Motion carried.

Moved by Culpepper, supported by Hunt to pay up to \$2,015.00 for the completion of the History Sign to be placed in McClintock Park, near the Aphitheater.. Roll call vote: Ayes: Darr, Woods, Hunt, Shinsky, Brink, Culpepper and Ridsdale. Nays: None. Absent: Budnick & Kribs. Motion carried.

The board discussed funding future project, for instance, participating in parking improvements behind the buildings located at the corner of Crum and Grand River, repairs at the parking lot located near the post office, sealing the sidewalks, repairing sidewalks, funding for the Amphitheater, including programming and providing additional electrical in McClintock Park.

Meeting adjourned at 6:50p.m.

Paula Willoughby
Clerk/Treasurer

DDA Treasurer Report

September 2020

Beginning Balance

\$ 99,597.52

Income

Date	Description	Amount
9/30/2020	Interest	\$3.38
	Total Income	\$3.38

Expense (cleared the bank)

Date	Payable To	Description	Amount
8/26/2020	City of Laingsburg	Final bond payment	-\$16,237.42
8/26/2020	Boyd Landscape LLC	Payment 3 of 4	-\$1,313.80
9/28/2020	City of Laingsburg	DDA portion of history sigr	-\$2,012.50
		Total Expenses Cleared	-\$19,563.72

Ending Balance

\$ 80,037.18

Outstanding Income/Expense

Date	Payable To	Description	Amount
8/26/2020	Boyd Landscape LLC	Final payment	-\$1,313.80
		Total Income/Expenses Outstanding	-\$1,313.80

Balance Including Outanding Income/Expense

\$ 78,723.38