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P.O. Box 178 114 WOODHULL ST. LAINGSBURG, MICHIGAN 48848-0178
PHONE (517) 651-5374 FAX (517) 651-5604

DOWNTOWN DEVELOPMENT AUTHORITY
Laingsburg, MI 48848
Remote Meeting Minutes
April 27, 2020

The regular meeting of the Laingsburg Downtown Development Authority was called to order remotely, at 6:10 p.m. where each member was in a separate location due to the Governors Stay Home Stay Safe Order.

Present: Brink, Kribs, Ridsdale, Shinsky, Darr, Culpepper, Woods & Hunt

Absent: None

Also Present: Paula Willoughby, Clerk/Treasurer

There was no public comment.

Moved by Hunt, supported by Shinsky to approve the minutes of the February 24, 2020 meeting. Roll call vote: Ayes: Kribs, Ridsdale, Shinsky, Culpepper, Woods & Hunt. Nays: None. Absent for the vote: Brink and Darr. Motion carried.

Moved by Ridsdale, supported by Shinsky to approve the Treasurer's report. Roll call vote: Ayes: Kribs, Ridsdale, Shinsky, Culpepper, Woods & Hunt. Nays: None. Absent for the vote: Brink and Darr. Motion carried.

Justin Sprague and Carmine Avantii of CIB Planning were present to advise the DDA on the status of the project that they are working on to update the Tax Increment Financing Plan (TIF). They have narrative ready and are working on updating the funding tables.

Jill Bahm and Matt Schwanitz of Giffels and Webster provided a power point with concepts for the City owned site on Grand River Road. Melissa Pung spoke briefly regarding the MML's roll in the project. The DDA will review and provide feedback.

Motion by Darr, supported by Woods to appoint Rosemary Ridsdale to serve as the Treasurer for the board. Roll call vote: Ayes: Darr, Brink, Kribs, Ridsdale, Shinsky, Culpepper, Woods & Hunt. Nays: None. Absent: None. Motion carried.

Jeff and Gail Geasler were present to discuss their reimbursement request. Chairman Brink stated the request had been previously approved and we would issue them a check.

The Board and staff continue to work on the history sign to utilize the \$2,000 prosperity award.

The board was presented with an opportunity to apply for a \$2,000 Mini Placemaking Grant. Motion by Darr, second by Woods to apply for the \$2,000 grant and contribute \$2,000 of DDA funds to purchase tables, chairs, umbrellas, stands and flower baskets to place in the downtown area near food and beverage establishments. The City of Laingsburg will be presented with the same request. Roll call vote: Ayes: Darr, Brink, Kribs, Ridsdale, Shinsky, Culpepper, Woods & Hunt. Nays: None. Absent: None. Motion carried.

Motion by Culpepper, supported by Ridsdale to approve the Face Forward application for 268 & 276 E. Grand River in the amount of \$5,000 for window replacement. Roll call vote: Ayes: Darr, Brink, Kribs, Ridsdale, Shinsky, Culpepper, Woods & Hunt. Nays: None. Absent: None. Motion carried.

Boyd Landscaping contract was approved in the DDA Budget. Chairman Brink stated that he would contact Steve Boyd and get the contract signed. If there are additional needs or changes those will be addressed later.

Motion by Culpepper, supported by Woods to continue with the annual cost share for a half-page ad in the Shiawassee County Visitors Guide. The total cost of the advertisement is \$1,544 and the DDA will share the cost with the City at an expense of \$772 to the DDA. The ad will be updated due to the uncertainty of the summer's events considering the COVID19 pandemic. Roll call vote: Ayes: Darr, Brink, Kribs, Ridsdale, Shinsky, Culpepper, Woods & Hunt. Nays: None. Absent: None. Motion carried.

Adjourned at 7:45 pm

Paula Willoughby
Clerk/Treasurer