



Station #1
517-651-2638
Station #2
517-675-5121

Laingsburg • Sciota • Woodhull
Emergency Services Authority
7425 Woodbury Road
P.O. Box 96
Laingsburg, Michigan 48848



*Ambulance
Division*
517-651-2638

L.S.W. EMERGENCY SERVICES COMMISSION MINUTES Proposed June 19, 2019

The regular meeting of the L.S.W. Emergency Services Authority was called to order by Chairman Kline on Wednesday, June 19, 2019, at 6:01 p.m. at Station I Fire Hall at 7425 Woodbury Rd., Laingsburg. Members present: Kline, Cross, Hill, Betts, McDougall, and Austin. Absent: None.

Also present: Chief Betts, Officers, staff, and Deputy Secretary, Amber Waldburger.

Public Comment was given.

Moved by Cross, seconded by McDougall to approve the minutes of May 15, 2019, as printed. All in favor, motion carried.

John Leone, attorney for Apparatus Central Repair gave a report on the status of the 2017 Dodge Remounted Ambulance that the State has not yet approved for us to use. Mr. Leone gave the history of the complications that LSW and ACR have had in getting the ambulance certified and informed the Board that after the threat of a lawsuit, the State has agreed to certify the ambulance once LSW and ACR sign the agreement that we will not pursue litigation related to this incident. Discussion ensued over cost to public safety this ordeal has caused; at least twelve times during this past year we did not have an ambulance ready to go. Board members expressed their displeasure over this agreement but did not want to risk more delays and future licensing complications by not signing. Moved by cross, seconded by Betts to give Chairman Kline the authority to sign the agreement. Roll Call vote -- Ayes: Kline, Cross, Hill, Betts, McDougall, and Austin. Nays: None. Motion carried.

Moved by Cross, seconded by Hill to approve the Treasurer's Report, subject to audit. Roll call vote— Ayes: Kline, Cross, Hill, Betts, McDougall, and Austin. Nays: None. Motion carried.

Cross presented the Building & Grounds Report.

Run logs were handed out for the fire and the ambulance. The Fire Department had 61 runs for the month of May, 253 year-to-date; the Ambulance had 41 runs for the month of April, 133 year-to-date.

Chief Betts requested that we create a Deputy Chief of EMS position that would handle scheduling, Q&A's, and supply orders at \$16.00 per hour. Currently we split these duties between three employees, offering each \$1,000 a year. Betts informed the Board that he has talked to those employees and they are happy to remain backups for the new Deputy Chief of EMS as needed. Betts estimated that this new position would cost an additional \$3,000 per year. Board agreed to his proposal and Betts introduced Linda Carr as the person who would fill the position. He will work closely with her to make sure runs are submitted in a timely manner. Moved by Hill, seconded by Cross to create the new position and promote Linda Carr. Roll Call Vote – Ayes: Kline, Cross, Hill, Betts, McDougall, and Austin. Nays: None. Motion carried.

Betts reported that Pumping and Drafting was the training this month.

2020-2021 Proposed Budget was introduced. Discussion included:

- The need to be more competitive with pay and the necessity of asking for more money from the municipalities in the near future. Cross asked Betts and his committee to figure out where we are on the range of wages for comparable entities.
- A request was made to have the insurance lines in the budget broken down into the different types of policies.
- Chief recommended a \$0.25/hour increase for ambulance runs every quarter in the next budget year. Cross pointed out that a \$1.00/hour raise would cost approximately \$20,000 just in straight time only, not accounting for the additional overtime expenses.

Board was instructed to review the budget and address these concerns in more detail when the budget is presented at the next meeting.

Moved by Cross, seconded by Austin to pay the bills with the corrections made at the meeting: check #6703 thru check #6728 in the amount of \$6,116.40 dated 5/16/19 – 6/19/19, including EFTs for Consumers Energy, Frontier, Granger, and TDS; Payroll from the Trust and Agency Fund using direct deposits in the amount of \$29,358.71.63, dated 5/17/19 – 6/19/19. Roll call vote—Ayes: Kline, Cross, Hill, Betts, McDougall, and Austin Nays: None. Motion carried.

The meeting was adjourned at 7:50 p.m.

Amber Waldburger
Deputy Secretary