

# Laingsburg Public Library

## Board of Trustee Meeting Minutes

### Laingsburg Public Meeting

City Hall, Laingsburg, MI

Thursday, June 20<sup>th</sup>, 2019

Present: Dani Appicelli  
Tanya Robinson  
Jennifer Sergeant  
Tresha Neff  
Mary Hetherington

Meeting called to order by  
Mary Hetherington at 7:01pm.

Absent: Henrietta, excused

Also Present: Sandra Chavez, Library Director  
Pat Risdon, Visitor

#### **Officer Reports:**

##### Director:

1. 39 kids attended the summer reading camp
2. They are working on website updates
3. Will get an ink code to Jennifer as some are free
4. Will be on vacation Sat -> Monday
5. Will need to have window repaired and repainted very soon
6. Had shelving upgrade – looks very nice
7. Would like 6 matching monitors – Jennifer stated they are between \$20 - \$60 each

##### Friends:

1. Will be doing a Silent Auction in November
2. Already acquired Lugnut items and 11 Pies
3. Will have a booksale during the pancake breakfast

##### Secretary:

May meeting minutes emailed on 5/31, but not printed for meeting. Will be voted on next meeting.

##### Approval of Bills and Payroll for 5/9/19 to 6/20/19 for \$631.36

- o Motion was made by Mary Hetherington
- o Second by Tanya Robinson
- o Roll call vote:
  - Yeas: Dani Appicelli, Tanya Robinson, Jennifer Sergeant, Tresha Neff, Mary Hetherington
  - Nays: None
- o Motion carried.

##### Overview since last meeting:

##### Payroll timesheets and Deposits

- May 30<sup>th</sup> – Verified and signed by Tanya Robinson
- June 13<sup>th</sup> – Verified and signed by Mary Hetherington

Unfinished Business:

1. Appointment of Officers  
President – Tresha Neff, nominated by Mary Hetherington, all in favor. Motion carried.  
Vice President – Tanya Robinson, nominated by Tresha Neff, all in favor. Motion carried.  
Secretary – Jennifer Sergeant, all in favor. Motion carried.
2. Selection of committees and members  
Tabled until more members are on board.

New Business:

1. New members are needed. Please ask your friends.
2. Vice President to update contact sheet
3. Idea: Have Director make a list of underutilized Library services. Then feature one service a week(?) on the Facebook Community page.

Visitor Comments:

Pat appreciates the board members that have volunteered to step in.

Motion was made by Jennifer Sergeant to adjourn the meeting at 7:40pm. Second by Tanya Robinson.  
Motion carried.

Recorded by Jennifer Sergeant