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FINANCE COMMITTEE PROCEEDINGS

February 5, 2018

The meeting commenced at 6:00 p.m. in the Laingsburg City Hall, Council Chambers

Present: Brian Fredline, Micheal Culpepper & Marcie Nickols. Absent: None.

Also present: Paula Willoughby, Clerk/Treasurer & Dan DeKorte, Police Chief

Moved by Fredline, seconded by Nickols to approve the minutes of January 8, 2018. All in favor, motion carried.

Committee was presented with a proposal to replace the current phone system with one provided by Day Starr, six new phones would be installed for \$1,643.00 and our current monthly phone charge would increase from \$230.00 per month to \$263.00 per month.

Moved by Culpepper supported by Fredline to recommend City Council approve the purchase and installation of the new phone system for \$1,643.00, with an approximate new phone and internet bill of \$263.00 All in favor, motion carried.

The Renewal for the Health Insurance Plan came in with a \$2,922 increase to renew the current plan without changes. Moved by Fredline, supported by Culpepper to recommend that City Council renew the McClaren HMO Gold Standard Plan at a cost of \$31,568 annually. All in favor, motion carried.

The Deputy Clerk will be attending the 2nd year of the Municipal Clerks Institute from March 11 - 16 the cost to attend is \$600 plus housing and mileage/expense reimbursement and is covered in the budget. The Deputy will also be on vacation from February 23rd through March 9th.

The finance committee was updated on the financial status of the Library Fund. The Library Fund has a deficit of approximately \$4,599.86 as of today.

The Finance Committee was presented with a budget status report to review. The 2018-2019 Budget process is under way the Treasurer will be working with Department Heads in the coming weeks.

Adjourned at 6:33 p.m.

Paula Willoughby
Clerk/Treasurer