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DOWNTOWN DEVELOPMENT AUTHORITY  
Box 457, Laingsburg, MI 48848  
January 30, 2017

The regular meeting of the Laingsburg Downtown Development Authority was called to order at 6:07 p.m. in the Laingsburg City Hall Council Chambers.

**Present:** Brink, Culpepper, Hunt, Darr, Lancour, Shinsky & Geasler

**Absent:** Clark & Thomas

**Also Present:** Rob Frank, DPW and Paula Willoughby, Clerk/Treasurer

**Public Comment:** None

Moved by Lancour, supported by Darr to approve the minutes of the November 28, 2016 meeting. All in favor, motion carried.

Moved by Culpepper supported by Darr to approve the treasurer's report for October 2016 as corrected. All in favor, motion carried.

Moved by Hunt supported by Shinsky to approve the treasurer's report for November and December 2016 as presented. All in favor, motion carried.

Geasler arrived at 6:25pm

The purchase of the 6 feet of the 202 E. Grand River Road property for the proposed pathway to the public parking lot is complete and the deed has been recorded.

Chairman Brink will work with DPW Frank to measure the proposed sidewalk project area. The information will be used to describe the project in detail for the purpose of seeking bids. The project area is to start at the corner of Grand River & Woodhull and end at Railroad & Grand River along the south side of Grand River it will include the pathway to the parking lot. The pathway will not include the patterned concrete sidewalk. The cost variables are the existing steps and ramps to each address and the possibility of a retaining wall along the 202 E. Grand River Property. Once the project is assembled and a cost estimate is available the DDA would like to meet with the property owners to discuss the funding and timing.

There was further discussion regarding the need for additional parking areas in the downtown district. A proposal was received from LAP Architects and Planners to assist with identifying parking issues and solutions. The discussion focused on the potential to develop 217 E. Grand River. The cost to develop parking here would be less than other areas previously discussed because the land is vacant and owned by the City. The DDA asked that Willoughby contact the City engineers to provide input on the concept.

Moved by Lancour, supported by Culpepper to reimburse the City of Laingsburg up to \$550 toward the advertisement in the Shiawassee County Visitors Guide as budgeted. All in favor, motion carried.

Adjourned at 7:20 pm

Paula Willoughby  
Clerk/Treasurer